



City of Rice
205 Main St E – PO Box 179
Rice, MN 56367
Rice City Council
Regular Meeting Minutes
Monday June 17th, 2024, 6:00 PM



Mayor Skroch called the meeting to order at 6:00 pm. Present: Brian Skroch, Chris Scheel, Michelle Keller, Paula Kampa, Ken Nodo, Jeremy Mathiasen, City Engineer, Bobby Vaillancourt, Public Works, and Julie Fandel, City Clerk.

1. Keller made a motion to accept the agenda. Second by Scheel. Skroch added Business e and f two resolutions. Keller amended her motion to include. Scheel amended his second. Kampa asked what the resolutions are, Skroch apologized and said one is for election judges and one is for construction bids. 5 ayes 0 nays, motion carried.
2. Kampa made a motion to approve Consent Agenda as presented to include:
 - a. Approval City Council Meeting Minutes June 3rd, 2024.
Second by Keller. 5 ayes 0 nays, motion carried.
3. **Citizen Participation:** None
4. **BUSINESS**
 - a. Dog at Large – Ms. Vossen did not feel she should have to pay the Dog at Large Ticket and discussed that the neighbor's dogs are just as much of a problem, but he texts the officers when he has problems, she calls, and no one returned her calls. Chief Hamann asked when she called, she was not sure the date, he then asked if she left a message, she did not. Scheel stated Kampa asked if she was aware that she needed a license for her dog, but she was not. Scheel stated that we have that listed on our website and newsletters have gone out with the information too. Scheel mentioned that all the officers have emails, and you can always contact city hall. Skroch asked if the Police officers had anything to add, they did not. Kampa stated that due to the fact that she had three warnings prior to the ticket she felt the ticket was in line and should be paid. Vossen stated that she would not be able to pay for it in one day, Kampa and Nodo said that we could give her more time. Chief Hamann said that she would need to in the next seven days.
 - b. Large Gathering Permit – Fall Mini Market Scheel made a motion to approve the large gathering permit for the Fall Mini Market. Second by Keller. Kampa said that it was not signed and did not have insurance. Scheel amended his motion to include signed and insurance. Keller amended her second. 5 ayes 0 nays, motion carried.
 - c. Watab Fire Contract- Nodo made a motion to approve the Watab 2025-2026 Fire Contract. Second by Keller. 5 ayes 0 nays, motion carried.
 - d. Stantec- Review projects they are working on, meeting with the Railroad went good, we are hoping to get quotes for some of the costs soon, bids for Fox Meadows Trail will be opened July 12th, the well site is in the design phase, not much moving on the Walnut Ridge development, the 4th Avenue bids came in good and have been gone over, there is a resolution to approve those, Vaillancourt and Fandel gave us good information from the meter swap to complete the Lead Service Line inventory that is due by July 15th.
 - e. Resolution #060324-13 a Resolution Appointing Elections Judges for the 2024 Primary and General Election. Kampa made a motion to approve Resolution #060324-10 a Resolution Appointing Elections Judges for the 2024 Primary and General Election and adding a judge per City Clerk Fandel. Second by Nodo. 5 ayes 0 nays, motion carried.



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- f. Resolution #061724-12a Resolution Receiving Bids & Awarding Contract 4th Ave NE Street & Utility Improvements. Nodo made a motion to approve Resolution #061724-12 a Resolution Receiving Bids & Awarding Contract 4th Ave NE Street & Utility Improvements. Second by Scheel. Kampa asked Mathiasen if he had ever worked with Molitor's before, she had not heard of them. Nodo stated that they have been around for a long time, Kampa stated that she was asking Mathiasen if he had worked with them. Mathiasen said he had and that they had a good reputation. Skroch also stated that he had worked with them in the past. Kampa asked Vaillancourt if he had any questions, he said not yet. Mathiasen will move forward with the process. 5 ayes 0 nays, motion carried.

5. DEPARTMENT/COMMITTEE/BOARD/CONTRACTED STAFF REPORTS/UPDATE

Clerks Report – Initiative Foundation was in the packet; did you want to donate? Discussion on what they offer and if it is in the area, Kampa stated that she was not aware of anything done for this area. Nodo stated they had like twenty years ago. Kampa asked Fandel to reach out and ask them to send a representative to a work session. Summer ball started on June 10th, about 90 kids. The newsletter went out last week. We will be closed on Wednesday for the Juneteenth holiday. Painting starts on Thursday, still working on the flooring. I left a message for Scott Smith due to the location of his semi-trailer. Discussion on the fact that the trailer is his business vehicle, Fandel asked the council to clarify where that can be parked.

Public Works – Vaillancourt went though the pond findings. Nodo asked Mathiasen what he thought of the process and what needed to be done. Mathiasen cannot answer, he will check with his wastewater contact and let us know. Kampa asked if there was any old information on the ponds, Vaillancourt will check. Scheel thought we should get ahead of this since we have a new development starting and the possibility of another. Mathiasen will get back to us at the next meeting. Vaillancourt finished the parks this week. Wollak is back for four hours a day; do we know what we are expecting, Kampa asked if Vaillancourt will still need Rodney, he said yes. Consensus of the council was to revisit at the July 1st meeting.

6. Announcements/Upcoming Meetings:

- a. June 19th, 2024 – CLOSED Juneteenth 2024
- b. June 24th, 2024 – Planning Commission Meeting 7 PM
- c. July 1st, 2024 – City Council Meeting 6 PM
- d. July 2nd, 2024 – Park Board
- e. July 4th, 2024 – CLOSED July 4th
- f. July 15th, 2024 – City Council Meeting 6 PM
- g. July 29th, 2024 – Planning Commission Meeting 7 PM

7. **Approval of Bills/Electronic Transfers:** Keller made a motion to approve the Bills/Electronic Transfers as presented. Second by Scheel. Kampa asked Fandel to work with the insurance agent to try to get a better idea of the workers comp insurance cost, also asked if we have always paid David Drone \$1500 or if it went up, Fandel said she believes so but can check, Kampa also asked about the tax amount, Fandel explained that it was for the small easement we received for the Fox Meadow Trail. 5 ayes 0 nays, motion carried.

8. **Adjourn:** Kampa made a motion to adjourn the meeting at 7:10 PM. Second by Scheel. 5 ayes 0 nays, motion carried.



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Next City Council Meeting July 1st, 2024, 6 PM.

Julie Fandel – City Clerk

Brian Skroch, Mayor