City of Rice

205 Main St E – PO Box 179
Rice, MN 56367
320 393-2280

NON-PROFIT ORGANIZTION BUILDING RENTAL APPLICATION

All Non-Profit Organizations that want to use a Rice facility need to complete a Non-Profit Organization Building Rental Application; and submit it to the City Offices with the applicable rental payment. Incomplete applications will not be processed until all information has been received; therefore, risk of losing the date(s) you are requesting.

INDICATE BUILDING: Lions Building _____ Old Village Hall _____

PAYMENT MUST ACCOMPANY RENTAL APPLICATION
RATE INFORMATION:
Class II: $20.00/Day or Special Event; and/or $30.00/Quarter for regular meeting
No damage deposit required – waived for non-profit organizations/groups.
However, a Certificate of Insurance is required if alcohol if present.

Name of Non-Profit Organization:	
Main Contact Person's Name (Please Print):	
Main Phone #:	Alternate Phone #:

Meeting Date	Begin Time	End Time	Dates Cont.	Begin Time	End Time

_____ _____
Signature of Applicant Date
Revised 2024

FOR CITY OFFICE USE ONLY:
Date Payment Rec'd: _____ Rental Amount Paid: _____ Cash/Check# _____
Reservation Application Approved? YES ____ NO ___