



City of Rice
205 Main St E – PO Box 179
Rice, MN 56367



Rice City Council
Regular Meeting Minutes
Monday October 16th, 2023, 6:00 PM

Mayor Brian Skroch called the meeting to order at 6:00 pm. Present: Paula Kampa, Michelle Keller, Ken Nodo, Chris Scheel, Steve Wollak, and Julie Fandel, City Clerk.

1. Keller made a motion to accept the agenda as presented for Monday October 16th, 2023, at 6:00 pm. Second by Nodo. Skroch stated the Moore Memo replaced the one that was a duplicate in the packets and added g Quarterly School Meeting. Keller amended his motion to reflect changes. Nodo amended his second. 5 ayes 0 nays, motion carried.
2. Scheel made a motion to approve Consent Agenda as presented to include:
 - a. Approval of Water Committee Meeting Minutes October 18th, 2022.
 - b. Approval of Work Session Meeting Minutes September 18th, 2023.
 - c. Approval of City Council Meeting Minutes September 18th, 2023.
 - d. Approval of Planning Commission Meeting Minutes September 25th, 2023.Second by Kampa. 5 ayes 0 nays, motion carried.
3. **Citizen Participation:** None
4. **BUSINESS**
 - a. Moore Engineering Council reviewed the information provided by Moore, council consensuses that we do not want to move forward on any projects at this time. Nodo questioned how the seal coating project could have increased by 30% when they had bid it and saw what needed to be done. Fandel will check with Moore.
 - b. Ordinance No. 30 An Ordinance Amending the Rice City Code Regarding Water Use. Skroch went through the information on the ordinance. Discussion on what excessive water use would be, Wollak said that a garden hose runs 10 gallons per minute. Nodo stated that we need a number of gallons for excessive, Kampa thought that around 250 per hour seemed to be an excessive amount. Scheel made a motion for Ordinance #30 with the change of 150 gallons to 250 gallons per hour. Second by Keller. Kampa asked if it had to be more exact than the motion Scheel made. Scheel amended his motion adding 30.10 C should change from 150 to 250. Keller amended her second. 5 ayes 0 nays, motion carried.
 - c. RESOLUTION #101623-19 a Resolution Authorizing Summary Publication of an Ordinance Amending the City Code Regarding Water Use. Kampa made a motion to approve #101623-19 a Resolution Authorizing Summary Publication of an Ordinance Amending the City Code Regarding Water Use. Second by Kampa. 5 ayes 0 nays, motion carried.
 - d. Union Contracts Nodo made a motion to approve the Union Contracts as presented. Second by Kampa. Kampa asked if they needed to be approved individually, Fandel said no. 5 ayes 0 nays, motion carried.
 - e. RFP Engineer Scheel stated that with the communication issues that we have been having he would agree that it is time to put out an RFP for our Engineering services. Scheel also stated that he confirmed that we can cancel our current contract with Moore Engineering. Fandel stated that yes we can, but we still use them for the two grant projects, she said she feels like that will be ok and Kampa stated that if they did not we may pay for items twice. Nodo made a motion to put out an RFP for the City Engineering Service. Second by Keller. 5 ayes 0 nays, motion carried.



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- f. Office Assistant Agreement Schell made a motion to approve the Office Assistant Agreement. Second by Keller. 5 ayes 0 nays, motion carried.
- g. Quarterly School Meeting Skroch stated that Superintendent Bergstrom was glad to have the Rice Police Department especially Chief Hamann. Nodo stated that the school was getting new playground equipment. Skroch agreed and said that the city has the first look at the current equipment for the possibility of getting it.

5. DEPARTMENT/COMMITTEE/BOARD/CONTRACTED STAFF REPORTS/UPDATE

- a. Clerks Report – Mailed out liquor license letters. Benton County received a grant for election equipment. It can either be paid out to the city or we can put it towards our equipment maintenance with the county. Scheel made a motion to except the \$119.51 and give it back to the county. Second by Keller. Kampa stated that Fandel, which she knows she will, should make sure it comes off our bill. 5 ayes 0 nays, motion carried. Fandel reported on a water issue at 405 6th Ave NW, Mr. Olson reached out and sent pictures. Both Wollak and Skroch went to the address and there are no easy fixes. There are two French drains, one on each side and they cannot keep up. If they go between the house it could cause problems for the houses and that is where the meters, cable, and electrical boxes are. It will have to be addressed at the beginning of the year when we start road projects again. Fandel stated that she would let Mr. Olson know and make sure that if he has other questions he can come to a meeting or call.
- b. Public Works – Public works are getting ready for winter, finishing projects. An OVH rental about a month left the rugs covered in tar, Fandel reached out and the party came back and cleaned them. Wollak no found that someone was on the roof and put two pop cans, a plastic water bottle and a bucket of rocks down the bathroom vent. They had to rent a camera and have Calab Voigt bring of the Fire truck to flush it all out. Nodo stated they would need a ladder to get on that roof, Wollak stated that is correct. He wanted to let the council know there is not anything we can do about the cost since we cannot prove when or who did the damage.


6. Announcements/Upcoming Meetings:

- a. October 30th, 2023 – Planning Commission Meeting 7 PM
- b. November 6th, 2023 – City Council Meeting 6 PM
- c. November 7th, 2023 – Park Board Meeting 5 PM
- d. November 20th, 2023 – City Council Meeting 6 PM
- e. November 23rd & 24th, 2023 -Office Closed
- f. November 27th, 2023 – Planning Committee Meeting 7 PM

- 7. **Approval of Bills/Electronic Transfers:** Keller made a motion to approve the Bills/Electronic Transfers as presented. Second by Nodo. 5 ayes 0 nays, motion carried.

- 8. **Adjourn:** Kampa made a motion to adjourn the meeting at 6:45 PM. Second by Scheel. 5 ayes 0 nays, motion carried.

Next City Council Meeting November 6th, 6 PM.


Julie Fandel – City Clerk


Brian Skroch, Mayor