

City of Rice

REQUEST TO BE PUT ON AGENDA

MEETING DATE: _____

Date Received: _____

PERSON/PERSONS APPEARING BEFORE COUNCIL (include address(s) & phone number(s):

SUBJECT (be specific – if details are not specified your request may be declined):

Handouts Included: _____

(No handouts will be allowed to be distributed or discussed at Council meeting unless submitted with this request).

Note: it is at the discretion of the City Clerk and/or Mayor which items will be placed on the agenda. If your request is accepted, a meeting agenda will be mailed to the above specified address.

Print Name of Person Submitting

Signature of Person Submitting

Date

All paperwork and requests to be put on the agenda must be submitted to the City Clerk by noon the Wednesday prior to the Council meeting.
