



City of Rice
205 Main St E – PO Box 179
Rice, MN 56367



Rice City Council
PW Job posting
Monday October 25th, 2021 – 5:00 PM
Rice Council Chambers

Meeting was called to order at 5:00 pm. Present: Emily Walters, Michelle Keller, Chris Scheel, Paula Kampa, Brian Skroch and Office Assistant Bobbi Caster.

Kampa made a motion to accept the agenda for Monday October 25th as presented. Second by Keller. Kampa added approve bills, electronic transfers, and weeds. Kampa amended her motion to include the additions. Keller amended her second. 5 ayes 0 nays, motion carried.

Council discussed whether to promote from within company or hire outside for Public Works Supervisor. Skroch spoke with Mary at the attorney's office, and we are allowed to promote from within without posting the job opening. Kampa made a motion to promote Steve Wollak to the City of Rice Public Works Supervisor effective November 14th, 2021. Second by Scheel. 5 ayes 0 nays, motion carried.

Scheel would like both positions to cross train. Kampa would like Wollak to go through the job description with the Clerk and one Council member, so we have communication moving forward.


Council discussed the job posting for Public Works. Kampa made a motion to run the posting for the Public Works position as amended during discussion with a deadline of 4:00 PM on Monday, November 15th, 2021 in the Sauk Rapids Herald, Morrison County Record, Indeed, and the League of MN. Second by Keller. 5 ayes 0 nays, motion carried. Council would like Wollak to be a part of the interview process.

Weeds – Kampa would like to know who is responsible for the cleanup of the weeds under neath the overpass. Skroch thought it would be the State of MN. Fandel and Caster will look into this.

Bills/electronic transfers – Walters made a motion to accept the bills and electronic transfers as presented. Second by Keller. 5 ayes, 0 nays motion carried.

Kampa made a motion to adjourn at 6:25 pm. Second by Scheel. 5 ayes 0 nays, motion carried.


Julie Fandel – City Clerk


Brian Skroch, Mayor