**Rice City Council**

**Regular Meeting Minutes**

**Monday May 3rd, 2021 6:00 PM**

Regular Meeting was called to order at 6:00 pm. Present: Brian Skroch, Michelle Keller, Chris Scheel, Paula Kampa, Emily Walters, Julie Fandel, City Clerk and Bobbi Caster, Office Assistant.

1. Kampa made a motion to accept the agenda as presented for Monday May 3rd, 2021. Second by Keller. 5 ayes 0 nays, motion carried.
2. Scheel made a motion to approve Consent Agenda as presented to include:
3. Approval of City Council Meeting Minutes April 19th, 2021.
4. Approval of Planning Commission Meeting April 26th, 2021

Second by Keller. 5 ayes 0 nays, motion carried.

1. **Citizen Participation:** None
2. **BUSINESS**
3. PFG Tax Abatement Subsidy and MIF Loan Agreement was presented by Amanda Othoudt. Othoudt reviewed in detail the tax abatement and MIF loan documents. She highlighted Phase 1 which would begin June 30, 2021 and conclude June 30, 2022 must have receipts and not to exceed $150K. Phase 2 of the agreement would begin May 31, 2025 and be completed in 12 months at $50K.
4. Resolution #05321-23 Resolution approving Tax Abatement and Business Subsidy. Kampa made a motion to approve Resolution #05321-23 a Resolution approving Tax Abatement and Business Subsidy. Second by Keller. 5 ayes, 0 nays, motion carried.
5. Resolution #050321-24 Resolution approving the Loan of a Minnesota Investment Fund grant to Performance Food group, Inc. City Staff to work out agreements. Scheel made a motion to approve Resolution #050321-24 a Resolution approving the Loan of a Minnesota Investment Fund grant to Performance Food group, Inc. Second by Keller. 5 ayes, 0 nays, motion carried.
6. MINCAR database presented by Amanda Othoudt the county is offering use of this database to the city. It is a great tool for advertising commercial real estate that is owned by the City. There is no additional charge for the use of this database.
7. Post office sidewalk. As of now the ordinance is very generic and needs clarification. The council will be reviewing the ordinance at the May 17th council meeting. Scheel made a motion for Fandel to get bids for the repair of the sidewalk. Second by Kampa. In discussion the question of building ownership was asked. Scheel amended his motion to included research who owns the building. Kampa amended her second 5 ayes, 0 nays, motion carried.
8. **DEPARTMENT/COMMITTEE/BOARD/CONTRACTED STAFF REPORTS/UPDATE**
9. Clerks Report – Ball program is advertised in the Sauk Rapids Community Program. Forms are on the website, seems to be going well. Still working out a few kinks. National Day of Prayer is May 6th at 7 PM at the Shepard of the Pines. Reminder of work session on May 17th at 5 PM for the police department building. Water tower update: maintenance was finished on April 30th, but the water pressure will fluctuate for a few more days. Covid Stimulus update: stimulus can only be used for broadband, sewer, and water infrastructure but no new details on when the $160K will be coming. The City received the Source Water protection Implementation grant for spring 2021 in the amount of $10K. Cliff suggested we apply for more of the grants through this program with a 50/50 match.
10. **Announcements/Upcoming Meetings:**
11. May 6th, 2021 National Day of Prayer
12. May 10th, 2021 Special Meeting 5:30 PM
13. May 17th, 2021 Work Session 5:00 PM
14. May 17th, 2021 City Council Meeting 6 PM
15. May 24th, 2021 Plaining Commission Meeting 7 PM
16. May 31st Office Closed Memorial Day
17. June 1st, 2021 Park Board Meeting
18. June 7th, 2021 City Council Meeting 6 PM
19. **Approval of Bills/Electronic Transfers:** Walters made a motion to approve the Bills/Electronic Transfers as presented. Second by Keller. 5 ayes, 0 nays, motion carried.
20. **Adjourn:** Kampa made a motion to adjourn the meeting 6:50 PM. Second by Scheel. 5 ayes 0 nays, motion carried.

Next City Council Meeting Monday May 17th, 2021 6 PM.

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Julie Fandel – City Clerk Brian Skroch, Mayor