



City of Rice
205 Main St E – PO Box 179
Rice, MN 56367
Rice City Council
Regular Meeting Minutes
Monday March 16th, 2020 7:00 PM



Regular Meeting was called to order with the Pledge of Allegiance at 7:00 pm. Present: Brian Skroch, Bryan Anderson, Chris Scheel, Paula Kampa, Emily Walters, Sheri Johnson, City Treasurer and Julie Fandel, City Clerk.

1. Kampa made a motion to accept the agenda as presented for Monday March 16th, 2020. Second by Anderson. Add under business Resolution #031620-21 Resolution accepting donation for the Fire Department, Graham Fire Contract and COVID-19. Kampa amended her motion to included Resolution #031620-21 Resolution accepting donation for the Fire Department, Graham Fire Contract and COVID-19 under business. Anderson amended his second. 5 ayes 0 nays, motion carried.
2. Scheel made a motion to approve Consent Agenda as presented to include:
 - a. Approval of Park Board Minutes February 4th, 2020.
 - b. Approval of Council Meeting Minutes March 2nd, 2020.Second by Walters. 5 ayes 0 nays, motion carried.
3. **Citizen Participation: None**
4. **BUSINESS**
 - a. 2019 Audit Presentation – Schlenner Wenner & Co. Jon Archer presented the overview of the 2019 Audit. Kampa made a motion to accept the 2019 Audit as presented. Second by Scheel. 5 ayes 0 nays, motion carried.
 - b. Chief Hamann – Chief Hamann thanked the interview board for the extra time they put in on the part time police officer. The interview board selected candidate #1. Chief Hamann will be in contact with the candidate. Anderson made a motion to accept candidate #1 pending all background and physical testing. Second by Kampa. Kampa thank Hamann for preparing the questions and asked if he would be sending out letter to the others. Hamann will. 4 ayes 0 nays, motion carried. Scheel abstained.
 - c. RESOLUTION #031620-17 Rice Family Fun Day Lawful Gambling. Scheel made a motion to approve Resolution #031620-17 a resolution to allow Rice Family Fun Day Lawful Gambling. Second by Walters. 4 ayes 0 nays, motion carried. Anderson abstained.
 - d. RESOLUTION #031620-18 Resolution Committing Funds from Rice Family Fun Day. Scheel made a motion to approve Resolution #031620-18 a Resolution Committing Funds from Rice Family Fun Day Committee to the “Welcome to Rice” Sign. Second by Kampa. 5 ayes 0 nays, motion carried.
 - e. RESOLUTION #031620-19 Resolution Supporting Minnesota DNR for Local Trails. Kampa made a motion to approve Resolution #031620-19 a Resolution Supporting funds for the Minnesota DNR for Local Trails. Second by Anderson. Kampa asked what this was for, Fandel said it was our portion of the grant if we receive it. 5 ayes 0 nays, motion carried.
 - f. RESOLUTION #031620-20 Resolution Accepting Donation for Rice Recreation from American Legion #473. Scheel made a motion to approve Resolution #031620-20 a Resolution Accepting a Donation for Rice Recreation from American Legion #473 for the Rice Family Movie Night. Second by Anderson. 5 ayes 0 nays, motion carried.



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- g. Rice Family Fun Day Large gathering permit. Scheel made a motion to approve the Rice Family Fun Day large gathering permit pending the allowance by the State and Government for gatherings. Second by Kampa. 5 ayes 0 nays, motion carried.
- h. RFP Insurance Agent. Table until fall.
- i. Contract for Family Movie Night. Scheel made a motion to accept the contract and sign for the Movie in the Park Sponsored by the American Legion. Second by Anderson. Who should sign the contract? Scheel amended his motion to include Mayor Skroch to sign contract. Anderson amended his second. 5 ayes 0 nays, motion carried.
- j. Approve 2020 Spring Newsletter. Kampa made a motion to approve 2020 Spring Newsletter with the changes made. Second by Anderson. 5 ayes 0 nays, motion carried.
- k. RESOLUTION #031620-21 Resolution accepting donation for the Fire Department. Kampa made a motion to approve Resolution 031620-21 a Resolution accepting a donation of \$450.60 for the purchase of Shirts. Second by Anderson. 5 ayes 0 nays, motion carried.
- l. Graham Fire Contract. Scheel made a motion to accept the Graham Fire Contract as presented. Second by Anderson. Scheel asked if we had to cancel the one-year contract before accepting this one. Scheel amended his motion to included contacting the attorney on the canceling of the one-year contract. Anderson amended his second. 5 ayes 0 nays, motion carried.
- m. . COVID-19 -Skroch stated that he and Keith O'Brien talked on Saturday and cancelled the Heritage Day Parade. Fandel read the information from surrounding cities and their plans. Discussion on different options, The City of Rice is closing public access to City facilities effective at 8:00 a.m. on Tuesday, March 17th, 2020. This includes City Hall, Lions Building and the Old Village Hall. This will be in effect until April 14th, 2020 at which point the City will re-evaluate the plan moving forward. City Hall employees will continue to serve the public via phone or email, and we can assist in payments being made online or via our City Hall drop box. Fandel will post this information and will included phone and email address.

5. DEPARTMENT/COMMITTEE/BOARD/CONTRACTED STAFF REPORTS/UPDATE

- a. Treasurer Report – Capital Asset Policy Draft, Johnson will be cancelling the LMC Luncheon and NIS insurance meeting. She would like to set up a Finance meeting in the near future.
- b. Clerks Report – Rice Rec, all open gym cancelled, working on the “Welcome to Rice” sign, DNR grant submittal.
- c. Street Commission – Scheel suggested that we get quotes for seal coating some of the roads. We have tried for Sentence to Serve and have been unsuccessful. Fandel will take to Mark.
- d. Insurance – Kampa with the approval of Mayor Skroch received a 60-day extension to review the Cities insurance policy. A work session will need to be scheduled in the future.

6. Announcements/Upcoming Meetings:

- a. March 30th, 2020 Planning Commission Meeting 7 PM Cancelled
- b. April 6th, 2020 – City Council Meeting 7 PM Cancelled
- c. April 7th, 2020 - Park Board Meeting 6 PM Cancelled
- d. April 13, 2020 - Board of Appeal and Equalization 6:00 PM
- e. April 20th, 2020 – City Council Meeting 7 PM
- f. April 27th, 2020 – Planning Commission Meeting 7 PM




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7. **Approval of Bills/Electronic Transfers:** Anderson made a motion to approve the Bills/Electronic Transfers as presented. Second by Walters. 5 ayes 0 nays, motion carried.
8. **Adjourn:** Kampa made a motion to adjourn the meeting at 8:20 PM. Second by Scheel. 5 ayes 0 nays, motion carried.

Next City Council Meeting Monday April 13, 2020 7 PM


Julie Fandel – City Clerk


Brian Skroch, Mayor