**Rice City Council**

**Regular Meeting Minutes**

**Monday September 16th, 2019 – 7 PM**

City Clerk Julie Fandel administered Oath of Elected Official to Emily Walters.

Regular Meeting was called to order with the Pledge of Allegiance at 7:00 pm. Present: Brian Skroch, Bryan Anderson, Chris Scheel, Paula Kampa, Emily Walters, Sheri Johnson, City Treasurer and Julie Fandel, City Clerk.

1. Kampa made a motion to accept the agenda as presented for Monday September 16th, 2019. Second by Anderson. Change agenda date to 2019. Kampa amended her motion to included correction. Anderson amended his second. 5 ayes 0 nays, motion carried.
2. Scheel made a motion to approve Consent Agenda as presented to include:
3. Approve July 7th, 2019 - Park Board Meeting Minutes
4. Approve July 9th, 2019 – EDA Meeting Minutes
5. Approve September 3rd, 2019 Work Session Minutes
6. Approve September 3rd, 2019 City Council Meeting Minutes

Second by Anderson. 5 ayes 0 nays, motion carried.

1. **Citizen Participation:**
2. **BUSINESS**
3. Aaron Sinclair – Sinclair gave a recap of all the surveys, work and public meetings the district held to get an idea for what people want for the school district. Presented information for if the referendum passes or doesn’t. They are hoping that they did a good job representing the residents wants.
4. Resolution 091619-32 Resolution Committing Funds to Rice Police Department**.** Scheel made a motion to approve Resolution 091619-32 Resolution Committing Fund to the Rice Police Department of $149.03 donated by Shepherd in the Pines. Second by Kampa. 5 ayes 0 nays, motion carried.
5. Resolution 091619-33 Resolution to Keep or Donate City of Rice Artifact. Kampa made a motion to approve Resolution 091619-33 a Resolution to Keep or Donate City of Rice Artifact which is a Bass Drum. Second by Anderson. Pat explained that they had found the drum when cleaning the Old Village Hall. No one wanted it so she kept it to preserve it. 5 ayes 0 nays, motion carried.
6. Resolution 091619-34 Resolution Accepting Donation for Christmas Light. Scheel made a motion to approve Resolution 091619-34 a Resolution Accepting a Donation of $678.20 for the Rice Lions Club for the purchase of a Santa Christmas Light. Second by Anderson. 5 ayes 0 nays, motion carried.
7. Resolution 091619-30 Resolution Adopting Proposed Tax Levy. Kampa made a motion to approve Resolution 091619-30 a Resolution Adopting Proposed Property Tax Levey for the amount of $522,005.00. Second by Scheel. 5 ayes 0 nays, motion carried.
8. Direct Deposit – Resolution 010317-05- Fandel asked for clarification of Resolution 010317-05. Fandel asked to amend the resolution to make it easier to understand. Kampa made a motion to have resolution 010317-05 be revised to included verification of anyone 18 years of age and under or receive payment of under $500.00 receive a paper check. Second by Scheel. 5 ayes 0 nays, motion carried.
9. Approve 2019 Fall Newsletter – Kampa made a motion to approve the 2019 Fall Newsletter. Second by Anderson. Scheel thought there was a lot of good information.

5 ayes 0 nays, motion carried.

1. **DEPARTMENT/COMMITTEE/BOARD/CONTRACTED STAFF REPORTS/UPDATE**
2. Treasurer Report –
3. Clerks Report – New sign is up and looks great. Garbage information - cut out the extra admin charges and add recycling the cost should be a wash. Front door was leaking, Mark and I cleaned it up and I replaced the signs so they will not get wet or wrecked if it leaks again. Press Release – Johnson brought up that only the Mayor should be giving press releases. I want to clarify that anything that I give out is public knowledge. I email the agenda and information for upcoming meetings to a group of people that have requested to be emailed. If they have questions, I give them the same information that I give anyone that calls. Just want to make sure that the council agrees with this moving forward. I may have to go to Maple Grove on October 9th to attend the Presidential Primary Training. Waite Park Deputy Clerk-Treasurer is checking into having training in Waite Park in November. I should know within a few days and will sent out an email to the council.

I will be in training on Wednesday the 18th, 2019, this is also the first Chamber meeting, so I was wondering if Kampa is going to the Chamber meeting to ask for support for the city sign. Kampa stated that she could not make the meeting, Kampa and Fandel will attend the next chamber meeting. I picked up the signed paperwork from Benton Communications today for the city sign placement approval. I will be mailing the quit deed information to Benton County to change the Walnut Ridge property into the city’s name. The cost was $1.65 and $46.00 to complete the paperwork. Police Officer DiMaggio asked that I check into houses and business with visible address. I will be checking ordinances. I have a Benton Economic Partnership meeting next Thursday 9-26-19.

**Announcements/Upcoming Meetings:**

1. September 30th, 2019 – Planning Commission Meeting 7 PM
2. October 1st, 2019 – Park Board Meeting. 6 PM
3. October 7th, 2019 – Water Committee 5:00 PM
4. October 7th, 2019 – Work Session Budget 6:00 PM
5. October 7th, 2019 – City Council Meeting 7 PM
6. October 15th, 2019 – Safety Committee 12:00 PM
7. October 21st, 2019 – City Council Meeting 7 PM

Scheel asked Johnson to put together the agenda for the Water Committee meeting, he gave a list of items and will contact her if there is more. Skroch asked Fandel to add “Committees” to the October 7th, 2019 agenda.

1. **Approval of Bills/Electronic Transfers:** Andersonmade a motion to approve the Bills/Electronic Transfers as presented. Second by Scheel. 5 ayes 0 nays, motion carried.
2. **Adjourn:** Kampa made a motion to adjourn the meeting at 7:52 PM. Second by Scheel. 5 ayes 0 nays, motion carried.

Next City Council Meeting Monday October 7th, 2019 7 PM

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Julie Fandel – City Clerk Brian Skroch, Mayor