



City of Rice
205 Main St E – PO Box 179
Rice, MN 56367
Rice City Council
Regular Meeting Minutes
Monday August 5th, 2019 – 7 PM



Regular Meeting was called to order with the Pledge of Allegiance at 7:00 pm. Present: Brian Skroch, Bryan Anderson, Chris Scheel, Paula Kampa, Kyle Walter, Sheri Johnson, Treasurer and Julie Fandel, City Clerk.

1. Walter made a motion to accept the agenda as presented for Monday August 5th, 2019. Second by Scheel. Add replace under Consent Agenda d. third and fourth pages, and Walter resignation, replace under Business h. Resolution for a corrected copy, add under Public Works second quote and add f. Department Procedural Manual. Walter amended his motion to include the additions. Scheel amended his second. 5 ayes 0 nays, motion carried.
2. Scheel made a motion to approve Consent Agenda as presented to include:
 - a. Approve April 16th, 2019 Safety Meeting Minutes.
 - b. Approve July 15th, 2019 City Council Meeting Minutes.
 - c. Accept Jerry Sauers Resignation from the Park Board effective July 23rd, 2019.
 - d. Approve 3.2 % and Wine License for J, K, L, M Inc. (Old Creamery).
 - e. Accept Kyle Walter Resignation from City Council effective August 15th, 2019.Second by Anderson. 5 ayes 0 nays, motion carried.
3. **Citizen Participation:**
4. **BUSINESS**
 - a. MIF Loan Hydrostat – Stacy Schraut – Schraut reiterated all the different ways they are trying to add employees. Kampa made a motion to extend the Hydrostat MIF Loan. Second by Walter. Kampa verified that Schraut understood the default information on the loan, he did. 5 ayes 0 nays, motion carried. Skroch asked Fandel to set up the Public Hearing for August 19th, 2019.
 - b. Brian Bollig – Bollig Task Order #11. Bollig explained the master plan in three category's water, sewer and streets. Each category listed what evaluations and updates would be done. The cost of these plans was not cheap, but he explained that this would be a forever plan. Also, in order to be considered for some grants you must have a plan. Kampa asked what the time frame for this task was. The plans could be ready late December. Kampa asked Mark Sauer what he thought of these plans. Sauer said he would like to know what exactly they would be doing because he may already have the information. Walter asked if the price was the same weather, they did all the category's or just one. Bollig stated there was no cost savings either way. Kampa asked if he was looking for a commitment tonight. Bollig said yes. The suggestion was made to have a work session on this with Sauer. Scheel asked Johnson to get together the budget numbers for the meeting. Bollig offered to be at the meeting as well.
 - c. Summary of performance evaluation of City Treasurer
 - d. Large Gathering Permit Craft Fair – Mark Larson. Anderson made a motion to approve the Large Gathering Permit Craft Fair. Larson stated that he would work with Chief Hamann to set up the streets. Second by Scheel. 5 ayes 0 nays, motion carried.



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- e. Large Gathering Permit Party in the Park– Gene Thomsen. Scheel made a motion to approve the Large Gathering Permit for the Party in the Park. Second by Walter. Thomsen stated that this year it will be held at their property. 5 ayes 0 nays, motion carried.
- f. Approve Temporary Liquor License for Rice Firefighters Association -Mike Kampa
Walter made a motion to approve the Temporary Liquor License for Rice Firefighters Association. Second by Anderson. 4 ayes 0 nays, motion carried. Kampa abstained.
- g. Resolution 080519-25 Gambling Permit for National Wild Turkey Federation. Scheel made a motion to approve Resolution 080519-25 Gambling Permit for National Wild Turkey Federation. Second by Kampa. 5 ayes 0 nays, motion carried.
- h. Resolution 080519-26 Resolution Committing Funds to Rice Fire Department. Scheel made a motion to approve Resolution 080519-26 Resolution Committing Funds to Rice Fire Department. Second by Walter. 5 ayes 0 nays, motion carried.
- i. Resolution 080519-28 Resolution Rice Police Department of Drug Deactivation Kit
Kampa made a motion to approve Resolution 080519-28 Resolution Rice Police Department of Drug Deactivation Kit. Second by Walter. 5 ayes 0 nays, motion carried.
- j. Resolution 080519-29 Resolution Rice Police Department of Black Riffle Coffee. Walter made a motion to approve Resolution 080519-29 Resolution Rice Police Department of Black Riffle Coffee. Second by Kampa. 5 ayes 0 nays, motion carried
- k. Rice Rec Applicants – Scheel made a motion to set up interviews with both candidates for Monday August 12th, 2019 starting at 4:45 pm. Seconded by Anderson. Fandel will contact applicants for interviews on Monday August 12th, 2019. Kampa asked Fandel to let the council know as soon as they are set up in case the times don't work for the candidates. 5 ayes 0 nays, motion carried.
- l. Stormwater Ordinance – Kampa made a motion to approve the Stormwater Ordinance as presented. Second by Scheel. Skroch stated that the fee will be set up on 2020 fee schedule. 5 ayes 0 nays, motion carried.
- m. Sign Ordinance – Scheel made a motion to approve the Sign Ordinances as presented. Second by Kampa. Discussed temporary signs and dynamic displays. 5 ayes 0 nays, motion carried.

**5. DEPARTMENT/COMMITTEE/BOARD/CONTRACTED STAFF
REPORTS/UPDATE**

- a. Treasurer Report –
- b. Clerks Report – Skroch asked for consensus of the council to post for the open Park Board Seat. Consent was given, Fandel will post. Toner Cartage- Council consensus, toner cartages can be donated. Craft Show parking at City Hall. Kampa made a motion to let the Rice American Legion Auxiliary use the lot on Saturday and Boy Scout Pac 120 on Sunday. Second by Scheel. Kampa noted that this is opposite of last year. 5 ayes 0 nays, motion carried.
- c. Street Commission – Scheel reported the calcium chloride was applied to 6th Ave SW.
- d. Safety Committee – Parking by Old Creamery – City maintains the street in front of the Old Creamery.
- e. Public Works - Kampa made a motion to accept Preferred Controls bid for the Public Works computer/controller and installation not to exceed \$30,000. Second by Anderson. 5 ayes 0 nays, motion carried.



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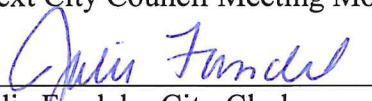


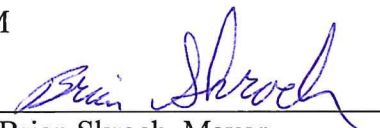
- f. Department Procedural Manual – Kampa stated that she is working with the attorney Mary Tiejen on the manual. There is some confusion because the attorney stated that these changes were worked on before. Skroch asked Fandel to look back in the 2013 meeting minutes for any information. If anything is found forward to Kampa. Tiejen also addressed that there is nothing in the manual about shredding documents. Documents can only be shredded with the approval of the Mayor. Also noted that the personal files are to be kept in the Clerk's office and only the Mayor and Clerk should have access. Scheel made a motion the Kampa should review and work with the Attorney and office staff to correct and update the Procedural Manual. Second by Walter. 5 ayes 0 nays, motion carried.

Announcements/Upcoming Meetings:

- a. August 6th, 2019 – Steering Committee Meeting 5:15
 - b. August 6th, 2019 – Park Board Meeting 6 PM
 - c. August 12th, 2019 – Special Meeting Rice Recreation 4:45 PM
 - d. August 19th, 2019 – Work Session 6 PM
 - e. August 19th, 2019 – City Council Meeting 7 PM
 - f. August 26th, 2019 – Planning Commission Meeting 7 PM
 - g. September 3rd, 2019 – City Council Meeting 7 PM
 - h. September 4th, 2019 - Park Board Meeting 6 PM
6. **Approval of Bills/Electronic Transfers:** Walter made a motion to approve the Bills/Electronic Transfers as presented. Second by Anderson. 5 ayes 0 nays, motion carried.
7. **Adjourn:** Kampa made a motion to adjourn the meeting at 8:30 PM. Second by Scheel. 5 ayes 0 nays, motion carried.

Next City Council Meeting Monday August 19th, 2019 7 PM


Julie Fandel – City Clerk


Brian Skroch, Mayor